

# 2021 Insurance Claim Process

**The Procedure for making an injury claim under the FFA Gow Gates Policy is as follows;**

1. If the injury has occurred in a match, Clubs must ensure the injury is marked on the Team Sheet by the Match Official,
2. Or if the Injury has occurred at training, an email from the Club contact needs to be sent to [admin@saasl.com.au](mailto:admin@saasl.com.au) immediately.
3. An **SAASL Report of Injury Form** must be submitted to the League office by the Club within 7 days of the injury and prior to lodging an Insurance Claim with Gow Gates.
4. Failure to lodge the SAASL Report of Injury form may delay verification of the Claim by the League.

## **Submitting an Insurance Claim**

Players are to go to the Gow Gates Insurance Portal on the link below to submit their Insurance Claim

<http://www.gowgatessport.com.au/football/>

- Click on the Menu heading What is Covered? At the top of the screen
- Select Lodgement of Claims
- On the next screen under the heading Sports Injury Claims, click on the link [football.claimsgateway.com](http://football.claimsgateway.com)
- Follow the instructions on the screen to put in an online claim to Gow Gates.

Or click on the below link or copy and paste into your browser.

<https://football.claimsgateway.com/login>

5. Gow Gates Insurance will contact the League once they have received your Claim requesting verification of the Insurance Claim by the League,
6. The League will only verify the Claim if items 1 to 3 above have been completed by the Club and Player within the required period.